



Saltburn-by-the-Sea Golf Club

Buggy Use Policy

1. The objectives of this policy are to ensure that
 - a. the users of buggies do so without risk of harm to themselves, their passengers or to other persons or property
 - b. the buggies are well maintained, undamaged and kept secure
 - c. the Club and it's officers, employees and members comply with legislative responsibilities and any duty of care that might be owed to any individual adversely affected by the use of a buggy
 - d. the course is not unnecessarily damaged

2. These objectives will be achieved by ensuring that
 - a. Users have the necessary level of competence
 - b. Users are familiar with the controls
 - c. Users are aware of all conditions relating to their use of the buggy
 - d. Club officials, employees and others contracted to the club are aware of their responsibilities
 - e. There is adequate signage in place, and information provided to the users

3. The Professional
 - a. He/she should satisfy himself/herself that the user is competent to drive the buggy and that he/she is 18 years of age or older
 - b. Holders of full UK driving licenses shall be presumed to be competent to control the buggy and to take sufficient care subject to the professional being satisfied that the user understands the controls of the buggy, such as how the braking system is operated and how to put the buggy into reverse
 - c. If a user does not hold or has not held a full UK driving license the professional should satisfy himself/herself that the user is capable by visual observation prior to the buggy being taken onto the course
 - d. Shall supply the user with the rules for the use of the buggy, unless he/she is satisfied that the user has already been provided with the rules
 - e. He/she should carry out visual checks of the buggies before handing these over to a user noting any pre-existing damage
 - f. Should keep a record of the buggy I.D. hired by a user
 - g. On a buggy being returned he/she should carry out a visual examination of the buggy and shall notify the club of damage being observed beyond fair wear and tear
 - h. If the buggy is returned after the professional has left the club, then he/she shall carry out the check before the buggy is re-hired
 - i. Shall be responsible for visual checks on all the buggies prior to each rental and keep a record of this
 - j. Shall be responsible for ensuring that maintenance schedules are followed

4. The Executive Committee
 - a. shall ensure that adequate signage is in place to ensure that users do not take the buggy into prohibited areas
 - b. shall ensure that there are procedures in place to ensure that buggies are not permitted to be on the course when the conditions would put users at risk
 - c. shall ensure that appropriate notices are placed in the buggies highlighting dangers and obligations
 - d. shall ensure that rules for the use of buggies are drawn up and posted on the club's website

5. Users shall
 - a. Comply with the rules of this policy
 - b. Shall not take the buggy onto Guisborough Road as such use would contravene section 143 Road Traffic Act 1988
 - c. Shall not bring a buggy onto the course without seeking permission from the professional who may refuse permission if he/she is not satisfied as to its suitability
 - d. Shall not be permitted to bring a buggy onto the course without showing evidence of 3rd party insurance
 - e. Shall have read, understood and apply the 'Safety Precautions for Buggies' included in this policy

6. The Secretary
 - a. Should liaise with the professional to ensure that all prospective visitors are made aware this policy and of the rules in advance of their arrival at the club

7. Interpretation
 - a. "The Professional" includes the current Professional and his/her successors and any person in his/her employment or acting on his/her behalf

Date of Last Approval/Revision	June 2022
Review interval (years)	3 years
Date of next review	June 2025



Saltburn-by-the-Sea Golf Club

Safety Precautions for Buggies

- Ride-on buggy operators must not be under the influence of alcoholic drinks or drugs
- Never allow children (under 18) to drive the ride-on buggy

BEFORE USE

- The Club's buggies are available for rental from the Professional Shop and can be booked in advance
- Club buggies are available on a first come first served basis
- The buggies should only be used by the individual authorised to use them
- Professional Shop staff will provide comprehensive instruction on the safe operation and use of the Club's buggies
- The User must have read, understood and apply the 'Safety Precautions for Buggies'
- The User must carry out their own visual inspection of the Buggy to satisfy themselves that it is safe for their use

DURING USE

- Do not move off until you are seated
- Always remain seated and hold on while the vehicle is in motion
- Hands, feet and head must be kept inside the buggy at all times while the vehicle is in motion
- Keep the buggy on the signed routes, pathways or closely mown grass
- Always refer to the 'hole by hole' list of hazards areas, which are on the windscreen, and make sure you do not drive into these prohibited areas
- The vehicle must be used to progress the game and must not be driven off the approved, signed routes to look for golf balls
- The vehicle must not be used on tees, greens or the slopes leading up to them
- In winter conditions the vehicle should not be taken any closer than 10 metres from the green.
- The vehicle must not be taken inside any white line protecting the approach to a green
- The vehicle must not be used within five metres of any bunkers, ditches or ponds or slopes leading to them
- Check the area behind the vehicle before reversing
- Set the parking brake before leaving the vehicle
- Always consider the terrain, existing vehicular and pedestrian traffic conditions as well as environmental factors that may affect your ability to operate the vehicle safely
- Drive the vehicle only as fast as the terrain and safety considerations allow
 - To avoid tipping over, drive the buggy straight up and down severe slopes
 - Slow down before corners.
 - All turns must be executed at reduced speeds
 - Avoid sudden stops or changes of direction that may result in loss of control
 - Take extra care in strong winds or when the course is wet, muddy or frosted

USE OF GOLF BUGGIES

Saltburn-by-the-Sea GC



Please note the following areas, where **EXTRA CAUTION** should be taken: -

Hole	Comment
2	Please keep to the left-hand side – use the path on the left near the green which leads, through the trees, to the 3 rd Tee
4	In wet and slippery conditions beware of the steep slope down to the green – left hand side
8	Please take care – beware of the slope and soft ground. Hilly slant to the right side
9	Take care to the left side – Boggy when wet. Proceed with caution
11	Soft ground as flat – can be boggy in the bottom corner, so please take care
16	Right side of the tee box can be boggy when wet – adjacent to yellow tee box
18	Steep Slope down from the tee box - caution

- Observe all signage on the course
- Additional care must be taken if the course is wet

No Buggies are allowed to cross the main road



Saltburn Golf Club : Buggy Condition & Rental

In order to ensure the safety of ride-on buggies, rented by the golf club to players, the following visual checks are undertaken prior to rental.

- Tyres – Check that all tyres appear to be correctly inflated
- Brakes – Does the foot brake work correctly?
- Steering – Does the buggy steer correctly?
- Buggy info. – If info. such as a buggy route or policy is displayed in the buggy, is it visible?
- Body work – Are there any dents, scratches etc.?
- Battery or Fuel Level – Is the buggy adequately charged or fuelled?

Customer - Please read the buggy safety policy and sign below, to acknowledge your agreement to the conditions of use and that you agree with the safe condition of the buggy you have rented.

Date	Buggy Reference Number	All checks OK? (✓)	Issues / Comments	Pro Signature	Customer Signature	Contact phone number

HS16 - Buggy rental log (3)



RIDE-ON BUGGY PRE-RENTAL CHECKS



Tyres



Steering



Brakes



Bodywork



Battery or Fuel Level



Signage

Saltburn-by-the-Sea Golf Club



Buggy Safe Use Acknowledgement Form

Any person who uses a buggy in accordance with the Saltburn Golf Club Buggy Use Policy is deemed, by so doing, to have the knowledge, training and skill to safely operate the buggy and shall be fully accountable for their actions and consequences thereof.

While using the buggy on the course and the weather conditions deteriorate through rain, snow, frost, sun, lightning, poor visibility or any other recognised weather condition. Then it is up to the individual using the buggy to assess if it is still safe to use a buggy while on the golf course. The club will not be held responsible if the conditions have changed from when the original inspection was carried out and the time of this inspection is determined by the time the message was confirmed on the golf club's answer phone, which determine whether you are able to use this equipment on the course for that day.

The safe operation of buggies requires careful application and adherence to the minimum standard of care prescribed by the Safety Precautions of this policy.

Name of User:

Address:

By signing below I acknowledge that:

- conditions of the Saltburn Golf Club Buggy Safe Use Policy
- including any areas where I am unable ride
- make my own appropriate assessment of the conditions, at the time of use, and will come off the course if deemed to be unsuitable
- maintained fit for purpose and that I have a valid personal and third party insurance and will provide this to Saltburn Golf Club

will be applied in connection with my buggy use.

Signature of User Date.....

Appendix 1: Policy for the use of Personal Ride-on Buggies

This applies to personal, single seater lightweight buggies only

1. Personal Buggy Maintenance

- Members wishing to use buggies, other than those hired from the club, are responsible for ensuring that they are maintained and serviced correctly

2. Who can use a personal ride-on buggy?

- Privately owned buggies may only be used, by the owner or another user, with prior permission of the Club. Applications must be made to the office and numbers are limited on a first come, first served basis
- The Club must be satisfied that the buggy in use meets the criteria for a lightweight buggy as defined by the Club
- Only persons over the age of 18 may operate a buggy
- The Club retains the right to ban anyone from using a buggy on club property who has been found to be incompetent at driving.

3. Insurance & Liability

- Privately owned buggies must have comprehensive insurance cover and be maintained in accordance with the manufacturer's recommendations. Proof of insurance must be supplied to the office before use
- Owners of privately owned buggies must ensure that ALL users of their buggy understand and adhere to this policy
- The golf club has no responsibility for ensuring the safe operation of ride-on buggies on the course or beyond the confines of the course and the Club car parks, other than those operated by their servants or agents
- The Club accepts no responsibility for any loss or damage caused to any property other than that arising from the negligent use of a ride-on buggy by their servants or agents

4. Course Conditions

- Lightweight individual buggies can be used when the course status indicates trolleys can be used
- Lightweight individual buggies cannot be used when the course status indicates carry bags only
- If weather conditions deteriorate whilst using a personal buggy on the course, it is up to the individual to assess if it is still safe to use the buggy. The Club will not be held responsible if conditions have changed from when the initial inspection was carried out

Disclaimer for the use of Personal Ride-On Buggies

- In exchange for the privilege to operate a golf buggy in the confines of Saltburn Golf Club (“the club”), I hereby accept responsibility for my own negligence and the negligence of any operator of my golf buggy.
- I hereby agree to operate the golf buggy in a safe manner and adhere to all rules set forth by the club and to ensure that anyone operating the golf buggy with my consent does the same.
- I acknowledge that I am liable for all medical and legal claims that may arise from the use of the golf buggy.
- I voluntarily agree to accept the risks of using a golf buggy and on behalf of myself, my personal representatives and my heirs hereby voluntarily release the club and its directors, officers, employees, and agents from any and all claims, actions, causes of actions, suits, judgements and demands for bodily injury, property damage, loss of life and/or loss of services, in law or equity, that may in any way or manner arise out of use of the golf buggy.
- I am at least 18 years of age and I assume all responsibility for anyone operating this golf buggy within the boundaries of the club.
- I attached hereto evidence of appropriate public liability insurance, against which any claim for damage or injury to persons or property can be levied.
- I acknowledge that anyone I permit to operate the golf buggy shall be at least 18 years of age and be covered by appropriate public liability insurance.
- The golf buggy must be operated in accordance with the club's ride-on buggy policy and I acknowledge receipt of these.
- I am responsible for the possession/control of vehicle keys when not in use.
- Golf buggies are a motorized vehicle and driving or riding in these vehicles can lead to serious injury, property damage and even death. The use of these vehicles is for transportation and use should conform with all rules and regulations of the club.
- No excessive speeding, joy riding, disregard of traffic signs, or any type of unreasonable activity with the golf buggy will be tolerated by the club. I will limit the number of golf buggy occupants to the number of occupants recommended by the golf buggy's manufacturer.
- I acknowledge that the club does not give warnings, with regard to violations of applicable rules. I acknowledge and agree that in the event my golf buggy is used in violation of the rules, the club will withdraw permission for its use.

Owner acknowledges receipt of this release.

I have read, understand and voluntarily agree to the terms above, the club’s rules and regulations and the club’s ride-on golf buggy policy, rules and regulations

Signature _____ Date _____